

PARTNER SELF-ASSESSMENT REPORT¹

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Partner name	University of Sarajevo
Acronym	UNSA
Contact person	Emina Hadžić

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

"This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein"

¹ This report concerns quality issues of NatRisk project. The contact person from each partner institution should complete this form annually, in consultation with the members of the partner institution project team, and submit the report by email to s.priest@mdx.ac.uk and natriskuni@gmail.com by and September 30th each year. The reports will be reviewed by the Quality Assurance Committee and a short report will be prepared and submitted to the Project Management Committee.

1. Partner contributions

Please describe shortly your contribution to the project within each of activities defined by LFM and comment if necessary. If it is not foreseen to take part in some of activities, please mark it with n/a. If some activity has not started yet, please indicate that. If your team didn't accomplish some task, please give the reasons.

Activities – LFM code	Achieved to date	Comment
1.1 Identification of natural disasters to be managed in WB	March 2017	Report on natural disaster in B&H was created
1.3 Workshop on master curricula best practices in EU countries	05.04.-07.04.2017., BOKU, Vienna	UNSA participated in Workshop on master curricula best practices in EU countries
2.1 Development of aims, specific competencies and learning outcomes of master curricula in WB HEIs	September 2017.	Catologue of courses prepared
2.2 Development of courses content and syllabi	September 2017. November 2017.	Courses content and syllabi prepared Created and delivered to UNI draft version of the proposal for a new plan and program of the ND master course on UNSA, which is discussed on workshop in Vienna at November 2017.
2.3 Training of teaching staff for innovate teaching methods	5-7.04.2017. 10-12 July 2017. 14-16.11.2017. 19-21.9.2017.	UNSA participated in teaching staff training and study visit for WB partner HEIs, held at BOKU, Austria UNSA participated in teaching staff training and study visit for WB partner HEIs, held at TUC, Chania, Crete UNSA participated in teaching staff training and study visit for WB partner HEIs, held at BOKU, Austria UNSA participated in teaching staff training and study visit for WB partner HEIs, held at Messina, Italy

2.5. Harmonization of teaching environment with EU best practices and purchasing of laboratory equipment and literature	14.10.2017-date	We started and completed the tender procedure related to the purchase of equipment. The delivery of books has not yet been completed, but should be completed by the end of July 2018.
3.1 Surveillance of citizens' and public sector awareness regarding natural disasters	April 2017.	Fulfilled 300 questionnaires for survey of citizens and public sector awareness
3.2 Study visits and analysis of courses best practices in EU countries	23-25 May 2017.	UNSA participated in teaching staff training and study visit for WB partner HEIs, held at Obuda University in Budapest, on 23-25 May 2017.
3.3. Development of trainings' content corresponding educational materials and selection of teaching staff	14.01.2018.	Development of trainings' content corresponding educational materials and selection of teaching staff
4.1 Defining of admission requirements and enrolment of students	14.10.2018. 14.11.2018.	Enrolment of students is ongoing till October 2018. UNSA will enrol 10-15 students Study visits and analysis of courses best practices in EU countries <i>14th November 2017</i> - Study visit of flood protection systems of Vienna and innovative flood protection measures in the field
4.4. Implementation of trainings for citizens and public sector	14.01.2018	Training materials for the public sector prepared

5.1 Regular QA Commite meetings	6 April 2017, BOKU, Vienna 6-9.03.2018. Beograd, Serbia	UNSA participated in the Quality Assurance Committee meeting UNSA participated in the Inter-project coaching meetings
6.2. Development and maintenance of project website and creation of promotional materials and campaigns	30.06. 2018.	Presentation of NatRisk project on the 2nd BESTSDI Summer School, Split 2018
6.3. Promotional activity for student enrolment	14.03.2018.-date	A prospect for the promotion of the master course was prepared; A few meetings with the Civil Protection of the KS regarding the promotion of the master course and Agency for Water Protection of Sava River and Federal Hydrometeorological Agency were held
6.4. Promotional activity for trainings	14.03.2018.-	Promotional activity for trainings; A few meetings with the Civil Protection of the KS regarding the training for citizens , and Agency for Water Protection of Sava River and Federal Hydrometeorological Agency were held
7.3	Realization of student and staff mobilities between WB and EU partners	Work on realization of student and staff mobilities between WB and EU partners – activities on the preparation of the conditions for signing an SMS contract between the University
8.1 Kick-off meeting	15-16 December 2016	UNSA participated in the kick-off meeting
8.2 Regular Steering Committee and Project Management meetings	6 April 2017, BOKU, Vienna October 15, 2016, Messina, Italy 7th March, Belgrade, Serbia	UNSA participated in the Steering Committee meetings

2. Changes

Please indicate any changes in project realisation from the partner institution during the report period and comment on any likely impact on the project and suggest remedial actions

Changes to the planned contributions to the project	Likely implication for WP activities and suggested actions	Date of notification to NatRisk coordinator
No changes.		

3. Financial matters

Please indicate amounts of received instalments, expenditure within budget lines, and status of financial reporting on NatRisk management platform. Please comment any variation in the expected pattern of spending. This report will be considered in conjunction with the Financial Table on the NatRisk Management Platform.

Received	No. of the instalment	Amount	Date	Comment
	1.	14.906,50 EUR	20.03.2017.	
	2.	17.589,00 EUR	01.06.2018.	
	3.			
	4.			
Spent		Spent from Erasmus+ grant	Comment	
	1. Staff Costs	6.487,00 EUR	This is only for the first project period Q1: 15.10.2016. - 14.4.2017. Other staff costs didn't yet paid from UNSA to participants.	
	2. Travel Costs	4.046,60 EUR	All travel costs are paid out.	
	3. Costs of Stay	7.167,93 EUR	All costs of stay are paid out.	
	4. Equipment Costs	32.407,21 EUR		
	5. Subcontracting Costs			
	6. Special Mobility Strand			
	Total			
Reported		Yes	Partially	No
	Financial excel table on the		X	

	NatRisk platform filled-in			
	ITR, Time Sheets and Staff Convention forms completed	X		
	Supporting documents provided and uploaded to the NatRisk platform		X	

Location, date

Signature

Sarajevo, 20.08.2018.

